

01452 713375

www.govehiclemobility.co.uk

your route to becoming a
PASSENGER CARE ASSISTANT



Our Mission

We believe everyone should lead as full and active a life as possible, and at GO Mobility we do everything we can to help our passengers achieve this.

We want to help everyone to live their life to the full

Everything we do
is because we
Care!

What we do

Home to School Transport

We provide an essential home to school transport service for child and adult passengers that have a wide range of special educational needs across Gloucestershire.

Our drivers and passenger assistants deliver the highest level of care and help to enhance our passengers lives by enabling them to access the essential school and day centre services available to them.

We provide a caring and safe transport environment for our passengers, with staff that genuinely care about the passengers they see every day, and the great relationships they build with their families.

Everything we do is about providing amazing care, on the GO!



why join and become a PASSENGER CARE ASSISTANT?

Above all, it must be because you care, and because you want to help enhance the lives of the passengers we transport. You will have the opportunity to help make a really positive difference to our passengers lives, and help them to reach their full potential, and access the essential services that are so important to them.

You'll also enjoy the following benefits;

- Working as part of a great team
- Great rates of pay
- Amazing job satisfaction
- Great employee perks
- Full training and support
- Part time hours
- Term time only working
- 13 weeks holiday per annum
- Transport to and from work

Typically our passenger assistants are collected from their home address each morning and afternoon by the driver on their route. Working hours are usually between 07:30AM and 09:00AM and 15:00 to 16:30 in the afternoon, depending on the route you are on.

The majority of our routes only operate Mon to Friday and term time only.



how to apply and join

PASSENGER CARE ASSISTANT



apply online at

www.govehicles.co.uk/h2s



we'll invite you for an

initial zoom interview



If we think you're a good match for us we'll arrange an
in person interview



If we offer and you accept we will need to apply for
an enhanced DBS certificate



Great, Your Joining Us

AN EASY ONBOARDING PROCESS

If we think you'd be a great addition to our team, and you have accepted our offer, the next stage is to focus on on-boarding you in to our business.

The on-boarding process is straight forward, and we will guide you through each step.

DBS Application

Complete our DBS application form

Return the form to us and Bring with you

Passport
Driving Licence
Recent Utility Bill or bank statement
&
Passport Photo
(payment of £39 required)

GO Induction

We'll arrange for you to attend a 2-3 hour training and induction session with our H2S team. This covers all of our own internal processes and ways of working.

PATS Training

We'll arrange for you to attend a free, 3 hour PATS training course. PATS (passenger assistance training) is a mandatory requirement for all staff.

1st Aid Training

You'll be booked onto our next First Aid training course, unless you have a current First Aid certificate still within a 3 year time period.

This onboarding process usually takes around 2 - 3 weeks in duration

Once you're ready to go, we'll put you with one of our experienced teams for a couple of days to ensure you feel confident and are set up for success.



YOUR EMPLOYEE PERKS

your personal benefits of being part of the GO family!



FREE MOT'S FOR ALL GO EMPLOYEE'S



20% OFF CAR SERVICING, REPAIRS & TYRES



20% OFF CAR AND VAN HIRE WITH FREE EXCESS PROTECT



FUNDING OF NEW LICENCE AND SKILL DEVELOPMENT & DBS / PH / PSV LICENCES



RECOMMEND A FRIEND SCHEME UP TO £500

Terms and conditions:

Employee must have min of 3 months service with company to qualify .
Perk can only be used by the employee and is not extendible to friends or family. MOT is limited to 1 per employee per year, other vehicle related perks (rental and repairs etc.) are subject to fair usage. All employee perks are non-contractual, subject to availability and can be varied or withdrawn at anytime

**To take advantage of any employee perk,
email h2s@govehicles.co.uk**



want to know more?

READ OUR FAQ SECTION BELOW

Q. What are the main duties of a Passenger Assistant?

To look after and care for our passengers during the time they are on our vehicle. The PA also collects the passengers from their home and safely hands them back at the end of the day

Q. How many children are on each Minibus?

This can vary depending on the severity of the children's needs and their locations. Typically our wheelchair carrying vehicles may have 2 to 4 passengers and our all seated minibuses may have between 4 and 10 children.

Q. Does the PA always get picked up from home and returned?

Yes, our drivers are responsible for collecting the PA on their route from their home in the morning, and they drop them back after school drop off - this is the same in reverse in the afternoon.

Q. Are there any initial costs I need to pay?

You will need to pay for your initial DBS check, which costs £39. Once you have successfully completed your 3 month probationary period we refund this back to you.

Q. Are there minimum training requirements

Yes, all passenger assistants must have a recent and clear enhanced DBS (and be on the update service) and all staff must be 1st aid trained and PATS trained - we help you achieve all of these requirements and help you every step of the way.

Q. Do I need to work every day or is it flexible?

Our passengers need routine and familiarity, so we need a really high level of reliability and commitment from our teams. Staff are contracted to work every school term day, and any time off for appointments or holiday's must be made during the school holiday periods (13 weeks per year)

Q. What do people enjoy about being a passenger assistant?

Without a doubt it is helping and caring for their passengers, and knowing our staff are making a real difference to their lives. Our staff really enjoy working as a team with the Driver and PA and they enjoy the support they receive from the company. Many of our staff like the part time hours as it allows them to fit other things around their work and they all really enjoy the 13 weeks holiday per year!

Q. How much would I earn?

From April 2022 the hourly rate of pay for passenger assistants increases to £9.50 per hour. Hours worked depend upon the route you are working on. Typically a passenger assistant would have around 2 to 2.5 paid duty hours per day and earn around £400+ per month (including holiday pay) paid over 12 months of the year.

Make a real difference

JOIN A TEAM THAT ENHANCES LIVES

apply online at

www.govehicles.co.uk/h2s

how to apply for a DBS

(DISCLOSURE AND BARRING SERVICE)



complete the attached form
please fill in every section



Return the completed form to GO, along with the following;

1. One recent bank statement (last 3 months)
2. One recent utility bill (last 3 months)
3. Birth certificate or passport or driving licence
4. Passport Photo (can be taken on phone)



Account Type		Statement Form ID	
ALL INCLUSIVE		REC 3113 - JAG 31113	
		Page 1 of 1	
DATE	BALANCE	DATE	BALANCE
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92
31/10/19	46,126.92	31/10/19	46,126.92



Payment of £39.99 for the DBS (payable with a debit or credit card)



Once you receive your DBS Certificate (can take 1 to 4 weeks)

1. Bring it to GO immediately
2. You must sign up to the DBS update service
3. You must sign up within 10 days of receiving
4. visit www.gov.uk/dbs-update-service to register

You'll then shortly receive an Approved Gloucestershire County Council care worker ID badge.

GO Accessible Transport Group - DBS Application Form



Application for an enhanced DBS check for working with Children and Adults within the GO Transport Group

Personal Details

Title (Mr/Mrs/Miss)

Forename

Middle Name

Surname

Date of Birth

Contact Telephone Number

National Insurance Number

Gender (M/F)

Current Address

Address Line 1

Address Line 2

Address Line 3

Postcode

Resident Since Month/Year

You must provide address details for where you have lived for the last 5 years

Month

Year

Previous Address

Address Line 1

Address Line 2

Address Line 3

Postcode

Dates to and From

Month

Year

Previous Address cont'd

Address Line 1

Address Line 2

Address Line 3

Postcode

Dates to and From

Month

Year

Other Names 1

Surname

Forename

Dates: From and To

If you have ever been known by another name please complete this section

Other Names 2

Surname

Forename

Dates: From and To

Place of Birth

Town

County

Country

Nationality at Birth

Have you changed your Nationality since Birth

Employment Details

Workforce Type

Position Applied For

Child and Adult Workforce

Previous Convictions

Do you have any previous convictions

Details

Identification Details

Do you hold a current Driving Licence

If yes, provide DVLA number

Do you hold a current UK Passport

If yes, provide passport number

And Passport Issue Date

By signing this declaration box I confirm that the information that I have provided in support of this application is complete and true

By signing this declaration, you are consenting to GO collecting and processing your personal details that are need by to manage and process your employment. GO will comply with the data protection law (including GDPR) in force at the time, and we will manage and process any personal data held about you in accordance with our employee data privacy policy.

Signature of applicant

Date of Signature

Identification Requireme

The following identification is required in order to verify your identity and process your DBS Application. All submitted ID must be originals.

Please Provide x2 Passport Photographs or ask the office to take a photo of you

Driving Licence (Photo card and Paper Copy)

Valid Passport or Birth Certificate

Bank Statement and/or Utility Bill